

New employee details

Name: _____ DOB: _____

Partner's name: _____

Residential address: _____

Postal address: _____

Phone: Home: _____ Mobile: _____

Email: _____

Alternative contact (emergency): _____

Trouser size: _____ Shirt size:

Tax file number: _____

Bank account for wages: BSB: _____ Account #: _____

Superannuation fund (attach copy) and membership number: _____

Driver's license number: _____

Current and valid automotive licenses and qualifications: _____

Attach a copy of a current resumé.

Employee records are held in a confidential staff file.